



# **CADAT / CDAA Joint Annual Conference**

Friday, April 19 – Saturday, April 20, 2024

Meeting Registration Form (see below for payment options)

Pre-registration is required. Membership is NOT required to attend. <u>Attendees may choose one day or both days to attend</u>.

First Name	Last Name	ļ				
Home address		City		Zip		
Employer's Name		Work phone				
Work address		City Zip				
Email (please print clearly!)		Cell phone #				
My <u>primary</u> role is: □ Clinical DA □ Clin □ Educator □ Progr			Clinical R	DH 🗆 Clinica	IDDS	
My gender is: □ male □ female □ no I am: □ <20 □ 21-25 □ 26-35 □ My ethnicity is: □ hispanic □ asian □ □ pacific islander/hawa	nbinary □ other 36-45 □ 46-55 □ black/african-americ	56-65 ⊑ can ⊡ wł	nite			
□ I have the following dietary restriction	s or food allergies:					
□ CADAT member? CADAT member#_	□	ADAA/CI	DAA memb	er? ADAA#_		
Complete all as applicable: RDA#	RDAEF# OA	P#	DSA#	RDH##	DDS#	
Registration (up to March 26,2024)	CDAA or CADAT I Friday & Sat: Friday only: Saturday only	\$325 \$165		<u>-Member</u> Friday & Sat: Friday only: Saturday only:	\$265	
LATE Registration (after March 26,2024)	CDAA or CADAT I □ Friday & Sat: □ Friday only: □ Saturday only	\$375 \$225		<u>-Member</u> Friday & Sat: Friday only: Saturday only:	\$325	
□ I would like to attend <u>only</u> the Dental <b>Deadline for Meeting Registration is</b> Note: Deadl		te regist	ration acc	epted <u>until /</u>	April 10, 2024	
<ul> <li>Payment Methods:</li> <li>1. Credit Card: Register and pay he</li> <li>2. Check / Money Order / Cashier's</li> <li>Print, complete and send th</li> <li>CADAT / CDAA Confert</li> <li>*NOTE: Personal checks will be</li> </ul>	<u>ere</u> Check: his Registration Form rence, PO Box 6862	n with che Laguna	eck payable Niguel, CA	e to CDAA to: 92607-6862		
Attendee's Signature My signature indicates that I agree to the Registra	ation Terms and Condition	Dat		erence Code of (	Conduct.	

Questions? Contact <u>Conference Team</u> at <u>info@cdaaweb.org</u> or <u>info@cadat.org</u> CDAA / CADAT Annual Conference 2024





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## **Registration Terms and Conditions:**

- If registration form is incomplete, it will be returned for clarification. Please print clearly to help process your registration in a timely manner. Registrations without a valid form of payment will not be processed.
- Registration must be received or post-marked by the deadline date of March 26, 2024 to be eligible for posted fees and must include valid payment at the time of registration. Registrations received after the deadline date must include the late fee to be processed.
- Late registrations will be accepted as space allows with inclusion of late fee.
- No registrations/payments will be accepted after April 10, 2024. Space is limited, so register early! Hotel accommodations are limited, too, so book early!
- Review the <u>Conference Code of Conduct</u> along with these Terms and Conditions <u>before signing</u> <u>your registration</u> form. By registering for this Conference, you agree with these registration terms.
- Registration fees are non-refundable and non-transferrable once processed.
- CADAT/CDAA reserves the right to refuse processing of any registration in accordance with their associated Bylaws.
- The processing of credit/debit card information provided on this application is the member's responsibility or that of the person authorizing the use of such data in the payment of these fees. The authorizing signatory is approving such charge and any dispute of a charge to the account shall be reported and resolved by contacting the Association prior to any dispute filing with the card company. Should a charge be disputed or voided without contacting the organization to resolve the matter, a service fee of \$35 shall be charged to the registrant for fees incurred by the Association.
- Confirmation <u>will be sent</u> via email (to the email used to register) usually within one week. If you do not receive a confirmation, contact the <u>Conference Team</u> at <u>info@cdaaweb.org</u>
- CADAT / CDAA representatives will be taking photographs of the events which may be used in publications. Registration constitutes permission for CADAT and/or CDAA to use registrant's image in photographs, video, or other medium for marketing, promotional, and other business purposes.
- Recording devices during conference events and lectures are strictly prohibited.
- CDAA/CADAT follow the Dental Board of California CE Provider requirements in issuing CE Credits for license renewal: Attendees must attend the entire course to receive full credit for the course. Arriving more than 10 minutes late for a session or leaving more than 10 minutes early or absence from a session for a prolonged period of time will result in a lack of validation on the attendance roster.

### Hotel Information:

- CADAT/CDAA conference registration <u>does not</u> include hotel fees. The Association has a <u>block of hotel rooms</u> for the 2024 CADAT/CDAA attendees at Embassy Suites San Francisco Airport-Waterfront, 150 Anza Blvd, Burlingame, 94010. Phone: <u>(650) 342-4600</u>
   <u>Book your room here for CADAT & CDAA 2024 Annual Conference</u>. Cancellations must be received 3 working days prior. A waterview room can be reserved for an extra fee.
   All guest rates at the Embassy Suites San Francisco Airport-Waterfront are subject to the current tax of 13% hotel occupancy tax plus 9.625% tax. CADAT/CDAA assumes no responsibility for the making of or cancelling of room reservations by its members or conference attendees nor do CADAT/CDAA volunteers make, cancel or change reservations on behalf of its members or event attendees.
- The hotel provides shuttle (\$5) to/from the airport. <u>Reservations can be made here</u>. Uber / Lyft / Taxis are also available right outside of the airport. For more information on transportation, please call the hotel at (650) 342-4600.

Contact Us: For registration inquiries, contact the Conference Team at info@cdaaweb.org





### CADAT / CDAA Conference Attendee Code of Conduct 2024

- The attendees of the CADAT/CDAA Conference shall, at all times, respect and properly care for the facilities utilized for learning, social events and conferences organized and sponsored by the Association. The Association's liability coverage <u>does not protect the attendees</u> from legal action taken by a facility in the event damage occurs as a result of attendee conduct.
- 2. Conference attendees shall be allowed to participate in all eligible events provided fees have been paid, the attendee is following and abides by the CADAT/CDAA Registration Terms and Conditions and this CADAT/CDAA Conference Attendee Code of Conduct. Inappropriate conduct including but not limited to any violation of the CADAT/CDAA Registration Terms and Conditions, any violation of this CADAT/CDAA Conference Attendee Code of Conduct, violation of any of the facility's rules, or any disruptive, obstructive or abusive verbal or physical behavior shall be cause for an attendee's immediate removal from the conference and will be good cause for sanctions by CADAT/CDAA, including but not limited to immediate suspension of membership in CADAT/CDAA and/or termination of membership in CADAT/CDAA or denial of participation in future conferences.
- 3. Dependents/family members of conference attendees, including children and adults, <u>shall not be allowed</u> into the event area including classrooms and meal functions. The Association's liability coverage <u>does not</u> accommodate babies, children, teenagers or adult family members during CADAT/CDAA-sponsored events. Guests or family members of attendees are to be appropriately housed during conference activities and shall not be left unattended on the grounds or within the facility. Accommodations shall be the responsibility of the attendee.
- 4. Health Department regulations prohibit the removal of food items from the meeting facility, particularly\_when stored in clothing, purses, napkins or plastic garbage bags. Any attendee found to be removing food in this way shall be dismissed from the event and may be considered for sanctions by CADAT/CDAA, including but not limited to termination of membership in CADAT/CDAA and/or participation in future conferences.
- 5. Display items, samples, and all exhibitor table items are not to be touched or removed without the express verbal permission of the exhibitor. Samples are to be deemed as a gift, not an expectation or a demand by any attendee, and as such should never be an expectation. Exhibitors will be asked to hand attendees the items or samples they wish to distribute. Attendees shall ask the exhibitors permission before handling any items on display and shall never leave the immediate area around the exhibitor table with any item at any time. Should any member be found to have taken an item from an exhibitor without permission or payment, he/she will be immediately removed from the conference and/or denied participation in future conferences.
- 6. Over-crowding and shoving of attendees around a exhibitor or food table is inappropriate behavior and will not be tolerated.





- 7. Attendees wishing to reserve seats at tables or during events shall not tilt or manipulate chairs in such a manner as to cause harm or tripping of another person. Hotel criteria dictates that other means of placeholder identification be used by attendees that does not in any way lead to a potential tripping or physical hazard.
- 8. It is very disruptive for other attendees and disrespectful to the speaker to carry on conversations during an event or presentation. Conference attendees need to remove themselves from the meeting room if it is necessary to carry on a private conversation during lectures. Upon receipt of a complaint by any attendee, the leadership of the association may ask an attendee to leave if they cannot demonstrate quiet respect during the lecture events.
- 9. Electronic devices need to be turned off or turned to vibrate/silent mode during all presentations so as not to disrupt the speaker or the other attendees.
- 10. Recording devices used during conference events and lectures are strictly prohibited.
- 11. The sale or demonstration of items for the purpose of fund raising or personal profit of any type is prohibited. Should a member or attendee wish to sell items, they may contact the corporate sponsorship chairperson to purchase a exhibitor table for the purpose of sale of goods.
- 12. CADAT/CDAA volunteers and staff responsible for the functions associated with events shall always be respected and appreciated for all their effort and hard work on behalf of the Association. The work of each volunteer is challenging and important in promoting smooth, efficient, and effective events each year on behalf of the association leadership and its members. If at any time, such volunteers or designated staff working the event should report disruptive, abrasive, or inappropriate behavior by any attendee, the leadership will exercise its right to remove the attendee from the event.

Note: Attendees are asked to use good judgment when dressing for the events and should expect that meeting rooms may be warmer or cooler than desired due to room capacity. It is inappropriate for conference attendees to approach hotel staff or engage in a verbal confrontation with facility staff based on environmental discomfort.

**Dress Code**— Given the nature of the events, it is important to dress comfortably while recognizing that this event is attended by dental community representatives, corporate sponsors, members of professional associations and nationally recognized speakers. Business casual is the appropriate dress during conference events; no sweatpants or shorts.